



## **Emergency Management Workshop**

**June 20 - 22, 2017**

Columbia Marriott  
Columbia, SC

### **AGENDA**

#### **Tuesday, June 20<sup>th</sup>**

- |                    |  |
|--------------------|--|
| 9:30 am            | <b>SGA Emergency Management Committee Meeting</b>  |
| 11:30 am           | <b>Workshop Registration &amp; Check In</b>  |
| 1:00 pm            | <b>Welcome to Columbia</b><br><i>Felicia Howard, Vice President of Gas Operations, SCE&amp;G</i> |
| 1:15 pm            | <b>Board Bus for Tour</b>  |
| 1:45 pm            | <b>Guided Tour of the South Carolina Fire Academy</b>  |
| 2:45 pm            | <b>Board Bus for Tour</b>  |
| 3:15 pm            | <b>Guided Tour of the South Carolina State Emergency Operations Center</b>                       |
| 4:15 pm            | <b>Board bus for Hotel</b>   |
| 4:45 pm            | <b>Adjourn</b>   |
| 5:30 pm to 6:30 pm | <b>Reception at the Hotel</b>  |

#### **Wednesday, June 21<sup>st</sup>**

- |         |                              |
|---------|------------------------------|
| 7:00 am | <b>Continental Breakfast</b> |
|---------|------------------------------|

- 8:00 am                    **Case Study on the Hurricane and Floods**
- **October 2015 Floods**
    - *Cindy Ostrander, Central Division Manager, SCE&G*
  - **Hurricane Matthew**
    - *Donnie Howard, Eastern Division Manager, SCE&G*
- 9:30 am                    **Refreshment Break**
- 9:45 am                    **Incident Command System**  
*Glen Boatwright, York County Natural Gas Authority*
- Are you prepared for when an emergency happens and emergency officials show up on the scene? Do you know the protocol that emergency responders have been trained to follow all across the country? Be prepared by knowing their terms, implementation methods, and how to turn over authority from one individual to another in an effective manner.
- 10:15 am                    **Incident Command System (Continued)**  
*Glen Boatwright, York County Natural Gas Authority*
- 10:45 am                    **Working with Emergency Response Agencies**  
*Glen Boatwright, York County Natural Gas Authority*
- Emergency officials are the critical piece to making any pipeline incident a success for both your company, but more importantly for the surrounding general public.
- 12:00 pm                    **Lunch**
- 1:00 pm                    **Working with Emergency Response Agencies (Continued)**  
*Glen Boatwright, York County Natural Gas Authority*
- 2:15 pm                    **Refreshment Break**
- 2:30 pm                    **Dealing with the News Media and Social Media Discussion**  
*Neil Nixon, Nixon & Associates*
- Ever had a microphone in your face when you least expect it – or when you least think you need it? Do you think that a camera with a spotlight on it is too intimidating to be able to effectively respond to the media? Learn what to say and specifically what not to say when the media comes to you wanting information on a pipeline incident. This session will also discuss how organizations can best position themselves for dealing with the new environment of active social media, where everyone is a potential reporter.

3:45 pm **Refreshment Break**

5:00 pm **Adjourn**  
[Thursday, June 22<sup>nd</sup>](#)

7:00 am **Continental Breakfast**

8:00 am **Effective Emergency Plans**  
*Neil Nixon, Nixon & Associates*  
*Glen Boatwright, York County Natural Gas Authority*

An effective emergency plan is the cornerstone of any comprehensive emergency management program. This session will focus on strategic and tactical emergency plan recommendations attendees can use in developing their plans or evaluating their existing plans.

8:30 am **Exercise Design and Execution**  
*Neil Nixon, Nixon & Associates*  
*Glen Boatwright, York County Natural Gas Authority*

Exercises are a valuable tool to evaluate the quality of your emergency plan and training. This session will focus on table top exercises, full scale drills, case studies and demonstrations.

9:30 am **Refreshment Break**

9:45 am **Mock Emergency Drills**  
*Neil Nixon, Nixon & Associates*  
*Glen Boatwright, York County Natural Gas Authority*

This group exercise will utilize simulated events, one transmission and one distribution, to put into action things learned through the workshop components. Class participants will be given different roles to play during the exercise and then group dialogue will wrap up this session.

11:00 am **Workshop Concludes**